



NCOA[®]

Non Commissioned Officers Association of the United States of America

Central Valley Chapter #1551 • P. O. Box 642 • North Highlands, CA 95660 • Tel (916) 362-9746
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28 Dec 11

MEMORANDUM FOR: Central Valley Chapter # 1551

SUBJECT: NCOA Executive Committee Meeting Minutes (28 Dec 11)

1. Meeting called to order at 1600 hours at Lions Gate Hotel by Chapter Chairman, CMSgt (Ret) Jim Sullivan.

2. **Executive Committee Members:**
Present CMSgt (Ret) Jim Sullivan, Chairman, Present
MSgt (Ret) Michael Grabow, Vice-Chairman, Present
CMSgt (Ret) Jim Kearns, Treasurer, Present
Sgt Michael Smith, Secretary, Present
MSgt (Ret) Terry Shannon, Trustee, Present

3. **Auxiliary Members:**
Tammy Sullivan, Chairman, Absent

4. **Chairman's Comments:**
Regular: CMSgt (Ret) Jim Sullivan went over the activities from last year. The calendar of events for the upcoming year was reviewed and changes submitted. CMSgt (Ret) Jim Kearns presented the 2011 income and expenses. Revisions were made to create the 2012 budget. Jim also reported on the JROTC awards program.
Other items discussed:
 - Chapter Website
 - NCOA Convention
 - Monthly meetings
 - Raising chapter attendance at the next convention
 - Merchandise
 - General Topics

5. Meeting adjourned at 1830 hours.

//signed//

JAMES N. SULLIVAN, CMSgt, USAF (Ret)
Chapter Chairman

//signed//

MICHAEL SMITH, Sgt, USAF
Chapter Secretary