



# NCOA<sup>®</sup>

## Non Commissioned Officers Association of the United States of America

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Central Valley Chapter #1551 • P. O. Box 642 • North Highlands, CA 95660 • Tel (916) 362-9746  
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5 Jun 2024

**MEMORANDUM FOR:** Central Valley Chapter # 1551  
*Spirit of Sacramento* Auxiliary Chapter # 0270

**SUBJECT:** NCOA/Auxiliary General Membership Meeting Minutes (5 Jun 2024)

1. **Meeting called to order at 1900 hours in person.**

Pledge of Allegiance led by CMSgt (Ret) Jim Sullivan  
NCOA Creed read by Vice Chairman Auxiliary-Michael Grabow  
Moment of silence observed.

2. **Executive Committee Members:**

CMSgt (Ret) Jim Sullivan, Chairman, Present  
MSgt (Ret) Michael Grabow, Vice-Chairman, Present  
CMSgt (Ret) Jim Kearns, Treasurer, Absent  
MSgt (Ret) Liz Lynn, Secretary, Absent  
MSgt (Ret) Gary Chase, Trustee, Absent

3. **Auxiliary Executive Committee Members:**

Ellie Witt, Vice Chairman, Present  
Scott Rodowick, Treasurer, Present

Tammy Sullivan, Chairman, Present  
Pam Wright, Secretary, Absent  
Melissa Carnahan, Trustee, Absent

4. **Members Present:**

SMSgt (Ret) Dale Klug  
Bob Byers, Auxiliary

MSgt (Ret) Alan Davis  
Donna Master, Auxiliary

TSgt (Ret) Orin Taylor

5. **Guests Present:** None

6. **Chairman's Comments:**

**Grand Knight Letter:** Promoting the upcoming conference. Reminded all knights to review the new Knights Rules of Order.

**Regular:** Received a \$500 donation from Pati Ward to support local veterans. The celebration of life for Bettie Upton was very nice and well attended. The memorial service for Trustee MSgt (Ret) George Wheeler will be at the Dixon National Cemetery on 18 June with a celebration of life afterwards at VFW Post 4647.

**Auxiliary:** Tammy Sullivan, President of International Auxiliary stressed the importance of membership. The 2024 Memorial Day Observance was held at the Performing Arts Center at Cordova High School at 10am. The event was well attended. NCOA was highlighted in the local Grapevine Independent newspaper. She will invite Terry O'Sullivan from the High Purpose Foundation to a future meeting.

**HQ Chairman's Comments:** Sir Joe Terry provided an update about the upcoming conference. He also reminded everyone about the importance of membership and gave a shout out to Tammy and the Auxiliary. The medallion program is going well and encouraged everyone to keep up the good work.

7. **Membership Coordinator:** Regular: 155 Auxiliary: 146

8. **Treasurer's Reports:** Chief Sullivan and Mr. Scott Rodowick gave Treasurers' reports.

Balance: \$4,951.50 JROTC: \$5,752.20 Auxiliary: \$4,658.73

*Chartered by the United States Congress*

9. **Legislative:** Chief Sullivan discussed a few items from the website [www.legiscan.com](http://www.legiscan.com). Other Informative Websites below:  
<https://www.cac.mil/coronavirus/Tricare>, AFSA – (<http://www.hqafsa.org>),  
<http://www.airforcemag.com/Pages/HomePage.aspx>, Veterans Administration –  
<https://www.va.gov>, and Military Times - <http://www.militarytimes.com>.

10. **Unfinished Business:**

- a. Website Update (Pam) Updated info on website (Open)
- b. JROTC Update (Jim S) 263 orders shipped. Everything caught up with orders, banking, and checking (Open)
- c. Gotsneakers.com (Scott Rodowick) Collected six bags of sneakers. Received a check for \$86.00 (Open)
- d. 2024 Calendar of Events (Tammy) – updated calendars were provided.
- e. Korean War and Vietnam Medallion Program Update (Jim S) We continuing to reach out to identify qualified recipients. (Open)
- f. VFW Golf Tournament - 7 Jun 2024 Donna shared 24 teams have signed up so far and Irreverent Warrior is one of the golf sponsors (Open)

11. **New Business:**

- a. Rancho Cordova Business Expo & Job Fair – 20 Jun Tammy provided an update. We will again be serving hot dogs free of charge and push membership. A signup sheet was passed around. (Open)
- b. VFW Dinner – 28 Jun. A signup sheet was passed around. (Open)
- c. Capital City Air Show – 13/14 Jul (Jim S). This will be at night for the first time. We have been confirmed for a 12-person pizza booth again. Volunteers will be confirmed over the next couple weeks. (Open)
- d. NCOA Conference – 16/19 July. Currently 5 members are scheduled to attend. (Open)

The meeting adjourned at 2000 hours. The next meeting is scheduled for 3 Jul 2024 at 1900 hours and will be held both in person at the VFW and online with Zoom. MSgt (Ret) Michael Grabow will send out an email with information to attend; please respond to his message so you can register.

*//signed//*  
JAMES N. SULLIVAN, CMSgt, USAF (Ret)  
Chapter Chairman

*//signed//*  
DR. LIZ M. LYNN, Ed.D, MSGT, USAF (Ret)  
Chapter Secretary